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**Action taken report 2018-2019:**

1. The teachers of humanities started taking classes of first semester on CBCS syllabus from the new academic year 2018.
2. The problem of shortage of class room for humanities subjects was adjusted with commerce departments.
3. Dr. Paramita Das and Prof Rajesh Shaw had run as the Examination of Charge of CBCS B.A./B. Sc and B. Com Semester I Hons and General Examination, 2018.
4. A wooden box was made to collect grievances from students.
5. The college organized the following Certificate Courses:

sl no.	Department /Subject	Duration	Topic	No. of enrolled students
i)	LIBRARY AND INFORMATION SCIENCE	03.09.2018 to 18.09.2018	"Book Publishing along with Marketing"	80
ii)	ENGLISH	02/01/2019 to 16/02/2019	"Functional communicative English"	155

*Paramita Das*

Signature of IQAC Coordinator

IQAC Co-ordinator  
Chittaranjan College  
Kolkata-9

*Shantipriya*

Signature of Principal

Principal  
Chittaranjan College  
Kolkata-700 009



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6. IQAC has been formed with the following internal members:

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Sl no.	Name	Designation	Department	Position in IQAC
1.	Dr. Paramita Das	Associate Professor	History	Co-ordinator
2.	Dr. Jayasree Das	Assistant Professor	Mathematics	Internal Member and NAAC Coordinator
3.	Dr. Sukhada Gangopadhaya	Associate Professor	Commerce	Internal Member
4.	Prof. Sitanshu Kumar Das	Assistant Professor	Commerce	Internal Member
5.	Prof. Sucharita Roy Chowdhury	Assistant Professor	Education	Internal Member
6.	Prof. Shibpada Patra	Assistant Professor	Commerce	Internal Member
7.	Mr. Sasanka Basu Roy	Senior Clerk	Office	Internal Member
8.	Mr. Bhishmadeb Mandal	Cashier	Office	Internal Member

7. Teachers' profiles were created.

*Paramita Das*

Signature of IQAC Coordinator

*Shantaye*

Signature of Principal

IQAC Coordinator  
Chittaranjan College  
Kolkata-9

Principal  
Chittaranjan College  
Kolkata-700 009