



# CHITTARANJAN COLLEGE

8A, BENIATOLA LANE  
KOLKATA-700 009  
☎ : 2241-4570

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No. IQAC/5/2020-21

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30/03/2021

## NOTICE

A meeting of IQAC will be held on 12<sup>th</sup> April, 2021, at 1:00 PM to discuss the following agenda. All members are requested to be present in the meeting.

1. Confirmation of the previous meeting dated 01/02/2021
2. Placement / Promotion under CAS of the following teachers:

NAME	DEPARTMENT	DUE DATE	PROMOTION STAGE
Dr. SUCHARITA CHOWDHURY	EDUCATION	01/04//2021	STAGE 2 TO STAGE 3
DR. JAYASREE DAS	MATHEMATICS	20/09/2020	STAGE 3 TO STAGE 4
DR. SIDDHESWAR BANERJEE	BENGALI	05/05/2021	STAGE 1 TO STAGE 2
PROF. SOUMY MANDAL	COMMERCE	16/11/2021	STAGE 1 TO STAGE 2

3. Proposal of Certificate Course of thirty hours on Business Communication

*Paramita Das*  
 IQAC Coordinator  
 Chittaranjan College

*Shwatyee*  
 Principal  
 Chittaranjan College

**IQAC Co-ordinator  
 Chittaranjan College  
 Kolkata-9**

**Principal  
 Chittaranjan College  
 Kolkata - 700009**

**Principal  
 Chittaranjan College  
 Kolkata-700 009**

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### Minutes of the meeting held on 12/04/2021

1. The members discussed about the minutes of the previous meeting held on 01/02/2021.
2. CAS of Dr. Jayasree Das, Assistant Professor in Mathematics from Stage 3 to Stage 4 and Dr. Sucharita Roy Chowdhury, Assistant Professor Stage 2 to Stage 3 in Education were due on 20/09/2020 and 01/04/2021 respectively. The incumbents successfully acquired the required API score for their respective promotion.

### Resolutions of IQAC held on 12/04/2021

1. It has been resolved to confirm the resolutions of the previous meeting held on 01/02/2021
2. It has been resolved request the Principal to place the matter to the Governing Body and proceed for formation of screening committee for CAS with the consent of Governing Body.

NAME	DEPARTMENT	DUE DATE	PROMOTION STAGE
Dr. SUCHARITA CHOWDHURY	EDUCATION	01/04/2021	STAGE 2 TO STAGE 3
DR. JAYASREE DAS	MATHEMATICS	20/09/2020	STAGE 3 TO STAGE 4

Members present:

1. Rajesh Kr Shaw
2. Sitansu Kumar Das
3. Seema Das
4. Sucharita Roy Chowdhury
5. Sucharita Roy Chowdhury

6. Shib pada patra  
7. Jayasree Das

Signature of IQAC Coordinator

Signature of Principal

Signature of Principal

**IQAC Co-ordinator**  
Chittaranjan College  
Kolkata-9

**Principal**  
Chittaranjan College  
Kolkata - 700009